

BINDURA UNIVERSITY OF SCIENCE EDUCATION
FACULTY OF SOCIAL SCIENCES AND HUMANITIES
DEPARTMENT OF SOCIAL WORK
BACHELOR OF SCIENCE HONOURS DEGREE IN SOCIAL WORK
SW405 PROJECT PLANNING AND MANAGEMENT

TIME:

3 HOURS

MAY/JUNE 2021

MAR 2021

INSTRUCTIONS

Answer any **THREE** questions

Each question carries 100 marks

1. Write short notes on the following;

- a. Portfolio management (20 MARKS)
- b. Programme management (20 MARKS)
- c. Project management (20 MARKS)
- d. Sub- project (20 MARKS)
- e. Project management office (20 MARKS)

[TOTAL 100 MARKS]

2. As a Projects Manager of a Civil Society Organization (CSO), develop a **Concept Note** to address human rights violation in Zimbabwe.

[TOTAL 100 MARKS]

3. Plan International Zimbabwe is planning to implement a project that is aiming at addressing Sexual and Gender Based Violence resulting from the COVID 19 lockdown.

- (a) Briefly explain any **FIVE** possible reasons for chartering this project (20 Marks)
- (b) Design a logical framework of this project (20 Marks)
- (c) Design the influence and importance stakeholder matrix of this project (20 Marks)
- (d) Design a SWOT analysis of this project (20 Marks)

- (e) Demonstrate four ways of treating risks that are likely to be encountered in this project (20 Marks)

[TOTAL 100 MARKS]

4. (a) Outline any **three** types of evaluation and their purposes (24 Marks)
(b) State any **three** key features of the Terms of Reference (TOR) of monitoring and evaluation (12 Marks)
(c) Briefly explain any **three** factors to consider when disseminating monitoring and evaluation results (24 Marks)
(d) Briefly indicate any **three** uses of monitoring and evaluation findings (24 Marks)
(e) Outline the main features of monitoring and evaluation report (16 Marks)

[TOTAL 100 MARKS]

5. (a) Differentiate between baseline study and pilot study (8 Marks)
(b) Briefly explain any **three** key factors to consider when conducting a baseline study (12 Marks)
(c) Elaborate on any **three** key factors to consider when choosing a gender analysis tool (12 Marks)
(d) Outline any **three** key elements to monitor during project implementation. Give reasons why it is important to monitor them (24 Marks)
(e) Briefly explain any **three** methods used to monitor projects (24 Marks)
(f) Outline the key features of a concept note (20 Marks)

[TOTAL 100 MARKS]