

BINDURA UNIVERSITY OF SCIENCE EDUCATION  
FACULTY OF SOCIAL SCIENCES AND HUMANITIES  
DEPARTMENT OF SOCIAL WORK  
BACHELOR OF SOCIAL WORK HONOURS DEGREE

HSW203 / SW 203: Administration and Management of Social Welfare Organisations

DURATION: Three Hours

TOTAL MARKS: 100

**INSTRUCTIONS TO CANDIDATES**

1. This paper contains **ONE** section.
  2. Answer **ANY TWO** questions.
  3. Begin each question on a new separate page.
  4. All questions carry equal marks.
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1. Explain the usefulness of budgeting as a tool for the successful administration and management of social welfare organisations.
  2. Discuss how a manager can utilise any **TWO (2)** primary methods of social work practice, in the management and administration of social welfare organisations.
  3. Examine the utility of human relations theories in the management and administration of social welfare organisations in Zimbabwe.
  4. Discuss the relevance of strategic management in the delivery of social welfare services within resource constrained environments.
  5. Assess how principles of delegation are central in the delivery of social welfare services in Zimbabwe.

**END OF PAPER**